

# B250-XTS User Guide



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# WELCOME

Congratulations on purchasing your new BlueParrott office wireless product. This guide contains instructions for setting up and using your BlueParrott B250-XTS Bluetooth® headset.

## **B250-XTS Bluetooth Headset Features**

- Advanced noise canceling improves communication by cutting 95% of background noise.
- Flexible microphone boom stays put for optimal sound quality.
- Wideband HD Voice and audio for clearer conversations, increased productivity and safety.
- A2DP support for use with music players, GPS and other Bluetooth devices.
- Multipoint pairing for use with two Bluetooth devices at the same time.
- Lightweight comfort and roadworthy durability.
- One button controls on/off, call answer/end and pairing.
- Adjustable headband clicks in place for a custom, stable fit.
- One-year warranty.

## SAFETY INFORMATION

- Avoid hearing damage. Set volume at lowest comfortable level. If you experience ringing in your ears or voices sound muffled, stop using the headset. Avoid turning up volume to block noisy surroundings (it's possible to adapt to volume that is too high).
- Check with local and state laws regarding cell phone/headset usage while operating a motor vehicle.
- Do not immerse any part of this product in water.
- Plastic bags and small parts may cause choking if ingested. Keep them away from small children and pets.
- Use only the power cords included with this product.
- Avoid temperatures exceeding 140° F (will cause equipment failure).

## GLOSSARY

**On:** Headset is on, but there is no connection to the phone (red light will flash).

**MFB:** Abbreviation for "Multifunction Button."

**Multipoint Mode:** Multipoint Mode allows you to pair and switch between two Bluetooth devices.

**Paired:** Two Bluetooth devices agree to communicate with one another.

**Standby Mode:** Headset is on, Bluetooth link is active, and the user is not on a call (blue light will flash).

**Talk Mode:** Headset is in use with the cell phone while the cell phone is on an active call (blue light will flash).

## WHAT'S IN THE BOX?

1. B250-XTS Wireless Headset with Leatherette Ear Cushion
2. Foam Ear Cushion
3. Spare Windscreen
4. USB Charging Cable
5. Quick-Start Guide (not shown)
6. Warranty and Compliance Insert (not shown)



## HEADSET OVERVIEW

- A. Multifunction Button (MFB)
- B. Indicator Lights
- C. Volume Up/Mute
- D. Volume Down
- E. Flexible Microphone Boom  
("Talk" side towards mouth)



## OPTIONAL ACCESSORIES

### Replacement Ear/Mic Cushions

## CHARGING THE HEADSET

Connect the USB charging cord to the headset and the other end to a suitable USB charger. The MFB's indicator light may turn green for several seconds while the headset determines the level of charge the battery is holding. Do not remove the headset from the charger. If the headset is not fully charged, the indicator will turn RED within a short period (less than 3 minutes). When the indicator turns green—and stays green—the unit is fully charged. A fully discharged battery will need approximately 3.5 hours to achieve a complete charge.



## BATTERY POWER INDICATORS

While charging, the MFB's indicator light shows the level of battery power on your B250-XTS as follows:

**Green light:** Fully charged. Over 20 hours' talk time.

**Red light:** Less than a full charge.

For best performance, keep charging headset when not in use.



## HEADSET CONTROLS

**Volume Increase:** Quickly press and release the Volume Up/Mute button. Repeat until desired volume is attained.

**Volume Decrease:** Quickly press and release the Volume Down button. Repeat until desired volume is attained.

**Microphone Mute/Unmute:** While in standby or on a call, hold down the Volume Up/Mute button for 2 seconds until you hear a beep. A mute reminder will be heard every 10 seconds. *Repeat button press to unmute.*



## ON/STANDBY/OFF

**Turn Headset On:** Hold down the MFB for approximately 2–3 seconds until you hear a voice prompt, “Power on.” The red light will flash once every second.

**Standby Mode:** Once the headset is turned on (after the initial pairing), it will attempt to connect to the last device that it was paired with, putting itself into standby mode. (The headset can also be put into standby mode with a quick press and release of the MFB). The blue light will flash indicating an active Bluetooth link. The headset will have a voice prompt, “Your headset is connected.”

**Turn Headset Off** (conserves battery power): Hold down the MFB for approximately 4–5 seconds until you hear a voice prompt, “Power off.” A red light will flash 4 times and the headset will turn off.



# PAIRING

## Pairing with a Phone

Keep headset and phone no less than 3 inches and no more than 3 feet apart while pairing.

Keep other Bluetooth devices at least 50 feet away, or turn them off.

*NOTE: The headset can be paired with up to 8 different devices but can only be connected to one at a time. It can only switch back and forth between 2 devices in Multipoint Mode.*

- Turn headset off.
- Hold down the headset's MFB until the lights alternate red and blue or you hear the audio prompts "Power On" and then "Discovering." *IMPORTANT: Wait for both audio prompts or the alternating blue and red lights. This may take up to 10 seconds. Then release the MFB.*
- Put your cellular phone into Bluetooth Search/Scan Mode per the manufacturer's instructions.
- Wait while the devices discover each other: This could take up to 2 minutes. Once the phone discovers the headset, select "Pair" on the phone and enter a pass code of "0000" if instructed. Once pairing is complete the alternating lights will stop flashing and the phone may prompt you to connect to the headset. Select "Yes" on the phone to connect to the headset. When connected, you will hear the voice prompt, "Your headset is connected," and the blue light will flash indicating that the headset is in Standby Mode and is ready to make or receive calls.

## Pairing with a Computer

Keep headset and computer no less than 3 inches and no more than 3 feet apart while pairing. Keep all other Bluetooth devices at least 50 feet away, or turn them off.

- Turn headset off.
- Open the computer's Bluetooth connection manager.
- Put headset into pairing mode.
- Instruct Bluetooth connection manager application to discover Bluetooth device. Enter the passcode "0000" when prompted.
- Wait while the devices discover each other. This could take up to 2 minutes. Once paired the headset's blue light will flash.
- After pairing is complete, a headset icon will appear in the computer's Bluetooth connection manager window. To connect the headset, use the mouse to right click on the headset icon and select "connect." Once connected you should hear the voice prompt, "Your headset is connected."
- To disconnect, use the mouse to right click on the headset icon and select "disconnect" or power off the headset. If you select disconnect you should hear the voice prompt, "Your headset is disconnected."

## PAIRING (continued)

### Multiple Device Pairing

The B250-XTS can pair with up to 8 devices; however, only one device may be connected to the headset at a time, unless the headset is in Multipoint Mode (see page 13). To pair the headset with a Bluetooth cell phone or other Bluetooth device, such as a Bluetooth enabled computer, follow the instructions on pages 10 and 11 of this manual. Remember that all devices except for the one being paired must either be powered off or at least 50 feet away during the pairing process.

Once all devices are paired, connection to the last paired device can be made by turning the headset off and then on again, or with a quick press of the MFB. The headset will connect to the devices in reverse order of pairing. For instance, if device A, B and C were paired in that order, connection will be established to C first. If C is not available (turned off, out of range), the headset will connect to B, etc.

# MULTIPOINT MODE

Multipoint Mode allows you to pair and switch between two Bluetooth devices.

## Enabling Multipoint Mode

- Turn the headset on. It will display a blinking red light and you will hear a voice prompt, “Power on.”
- While pressing the MFB button, quickly press the Volume Up and Volume Down buttons at the same time, and then release all buttons.
- You will hear 4 rising tones.
- Once Multipoint Mode is active, shut the headset off.

## Pairing the B250-XTS headset to the first Bluetooth Device

- Get the first Bluetooth device ready to pair to the headset.
- Put the headset in Pairing Mode.
- Once the first Bluetooth device is connected, shut off the device and the headset.

## Pairing the B250-XTS headset to the second Bluetooth Device

- Repeat steps for pairing the second Bluetooth device
- Get the second Bluetooth device ready to pair to the headset.
- Put the headset in Pairing Mode.
- When the second Bluetooth device is connected, turn it and the headset off.

## Using two Bluetooth devices with the B250-XTS headset

- Start with the B250-XTS headset turned off. Turn both Bluetooth devices on, and make sure both are ready to accept the headset connection.
- Power on headset.
- The B250-XTS headset will connect to both Bluetooth devices. As each Bluetooth device connects to the headset, you will hear the voice prompt “Your headset is connected.”

## PROXIMITY PAIRING

Proximity Pairing enables the headset to find the closest “discoverable” phone.

- Make sure the headset is powered on.
- Hold the MFB down and quickly press the Volume Down button.
- You should hear the voice prompt “Discovering” in the headset.
- The headset lights should now be alternating red and blue.
- The headset initiates pairing activity, and the user has to accept the incoming pairing invitation on the phone. *NOTE: This may include entering the pin number “0000” (four zeros).*

## MICROPHONE POSITIONING

Position the microphone near the corner of your mouth. Correct positioning ensures that the noise cancellation technology works properly. Slight adjustment of the microphone may help to achieve optimum performance.

It is important that the word “TALK” (which is embossed on the microphone housing) is positioned towards your mouth.



The word “TALK” is embossed at the base of the microphone



# MAKING CALLS

## Making a Call

If you have not paired the headset and phone together yet, you must do so.

- Turn on your cell phone. Be sure the Bluetooth option is enabled on your phone (refer to your phone's user guide for instruction).
- Put headset on and properly position the microphone. To turn headset on, press MFB for 2-3 seconds. The headset will automatically attempt to connect with the last device it was paired or connected with. Once connected you should hear the voice prompt, "Your headset is connected."
- Dial the phone and make a call as usual. Or use the headset's Voice Dial function to make a call.
- To end call, quickly press the MFB on the headset and release. You will hear two falling tones. The call will end and the headset will enter Standby Mode.

## Answering a Call

In order to answer a call, the headset must be in Standby Mode.

- Put headset on. Position the microphone.
- When your cell phone rings, you will hear ring tones in the headset. Answer the call by quickly pressing and releasing the headset's MFB. You will hear 2 rising tones and the MFB will blink blue every second.
- To end the call, quickly press the MFB on the headset and release. You will hear two falling tones and the headset will enter Standby Mode.

## Operation while using the Charger

The B250-XTS headset will operate from battery power or from a USB power source.

*NOTE: Do not attach the USB cable mid-call. This will cause the headset to reset and the call will be sent back to the phone.*

When the headset is operating from the battery, all indicator lights and sounds will function as described in this guide. When the headset is operating from a USB power source, the headset—including the audio indicators—will function as described in this user guide. However, the MFB lights will indicate the battery charge status. While the headset is charging, press and hold the MFB long enough to power the unit on. The headset should reconnect automatically unless your phone is set to "always ask" for connection requests. After the battery is fully charged, the MFB charge light will turn and stay green as long as the headset is connected to a USB charger. While the headset is fully charged and the charge light is green, the blue indicator light will also be on if the headset is powered on.

## ADDITIONAL FUNCTIONS

NOTE: Your cell phone must support the following functions (consult the phone owner's manual).

### **Last Number Redial**

To re-dial the last number that was dialed from the cell phone, press and hold the Volume Down button for approximately 1 second. A beep will be heard and the phone will redial the last number.

### **Reject a Call**

To reject an incoming call, press and hold the MFB for 2 seconds. You will hear 2 falling tones and the incoming call will be transferred to your voicemail (if available).

### **Voice Dial**

To use the Voice Dial feature of the cell phone, quickly press the MFB on the headset. A tone will be heard and the phone's voice dialer should open. Clearly speak the command. Repeat quick press of the MFB to end Voice Dial. The headset must be in Standby Mode to use this feature.

### **Transfer Audio**

To transfer audio from the headset to the cell phone while on a call, press and hold the volume down button for 1-2 seconds. The audio will transfer to the phone. Repeat to transfer audio back to the headset. When audio is transferred to the phone, the light on the headset will be off until the audio is transferred back to the headset.

### **Turn Headset Indicator Lights On/Off**

A quick press of both the Volume Up and Volume Down buttons at the same time will turn the headset indicator lights off, repeat to turn the indicator lights on. When powering on the headset, the indicator lights will be in the same state as they were when last powered off.

### **Automatic Bluetooth Connection**

When the headset is powered on, it will automatically attempt to connect to the last device it was paired with. If the headset was paired with multiple devices and the last connected device is not available (turned off, out of range, etc.), the headset will attempt to connect to the second-to-last device it was connected to, etc. It is also possible to reconnect to the device with a quick press of the headset's MFB. A tone and the voice prompt, "Your headset is connected," should be heard.

## RESET PAIRED DEVICES LIST

The headset must be on to perform this function.

To reset the headset's internal paired devices list, hold the headset near your ear. Press and hold the Volume Up and the Volume Down buttons simultaneously for approximately 5-6 seconds until two low tones are heard.

This procedure may be necessary if the headset will not pair or connect to a device.

*NOTE: Pairing information for devices previously paired with the headset will be lost. Headset will need to be paired to the device after reset has occurred.*

## CALL WAITING / REJECTING A CALL

- To accept an incoming call while talking on an active call, press the MFB twice to put the active call on hold.
- To switch to the original call, quickly press the MFB once.

*NOTE: Depending on your phone's programming, you may be able to switch between calls from the phone's call handling menu.*

- To reject an incoming call while on an active call, press and hold the MFB for 2 seconds. The incoming call will go to voicemail.

## SPECIFICATIONS

**Range:** Up to 66 feet. Best range is achieved with line-of-sight positioning of headset and cell phone. Certain conditions and obstructions, such as wireless devices, placing your phone on a metal surface (such as your vehicle's hood), walls, etc., can inhibit radio wave transmission and reduce range.

**Talk Time:** 20+ hours on a 3.5-hour charge.

**Standby Time:** Up to 490 hours on a 3.5-hour charge.

# FUNCTIONS & INDICATORS TABLES

Function	Button/Duration of press	LED Indicator	Audio Indicator	Voice Indicator
Power On	MFB / 2-3 seconds	Red light flashes	Two rising tones	“Power on”
Power Off	MFB / 4-5 seconds	All lights go off	Two falling tones	“Power off”
Enable Pairing Mode	MFB / 5-15 seconds	Red & blue lights flash alternately	NONE	“Discovering”
Volume Up	Volume Up / quick press	NONE	Single tone	NONE
Volume Down	Volume Down / quick press	NONE	Single tone	NONE
Mute (On/Off)	Volume Up / 2 seconds	NONE	Single tone every 10 seconds while muted	NONE
Voice Dial (Start/End)	MFB / 1 quick press	NONE	Single tone	NONE
Last Number Redial	Volume Down (1 second)	NONE	Single tone	NONE
Answer a Call	MFB (quick press)	Blue light flashes slightly slower	Two rising tones	NONE
End a Call	MFB (quick press)	Blue light flashes slightly faster	Two falling tones	NONE
Reject a Call*	MFB (2 seconds)	NONE <i>*Sends call to voicemail (if available)</i>	Two falling tones	NONE
Transfer Audio	Volume Down (1-2 seconds)	NONE	NONE	NONE
Disable LEDs	Volume Up/Volume Down (quick press)	NONE	Short tone	NONE
Enable LEDs	Volume Up/Volume Down (quick press)	LEDs go on	Short tone	NONE
Reset Paired Devices	Volume Up/Volume Down (5-6 seconds)	NONE	2 low tones	NONE
Disconnect from Device	NONE	Red light, slow flash	NONE	“Your headset is disconnected.”
Link Loss	NONE	Red light, slow flash	2 short tones	NONE
Low Battery	NONE	Red light, fast flash	Long, high tone @ 20 seconds	“Battery low”
Incoming Call Hold	MFB (press twice)	NONE	NONE	NONE
Accept Incoming Call/ Held	MFB (quick press)	NONE	NONE	NONE
Reject Incoming Call/Held	MFB (1-2 seconds)	NONE	NONE	NONE



## FUNCTIONS & INDICATORS TABLES (continued)

Function	Button/Duration of press	LED Indicator	Audio Indicator	Voice Indicator
Enable Multipoint Mode	MFB / Vol Up & Vol Down (quick press)	NONE	4 rising tones	NONE
Disable Multipoint Mode	MFB / Vol Up & Vol Down (5-6 seconds)	NONE	4 falling tones	NONE
Connected A2DP	NONE	Double flashing blue MFB	NONE	NONE



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